



FAMU-FSU COLLEGE OF ENGINEERING

Department of Mechanical Engineering
2525 Pottsdamer Street, Room 229
Tallahassee, Florida 32310
Phone (850) 410-6331 • Fax (850) 410-6337
E-mail: me@eng.fsu.edu



April 20, 2010

As of Summer 2010 semester, the B.S. in Mechanical Engineering degree program will enforce the following policy;

Undergraduate students coded as Mechanical Engineering majors will be placed on **Departmental Probationary Status** and have their major administratively changed to **Pre-Engineering** if the student:

1. Obtains two or more grades below 'C-' in the same math, science or engineering course taken after transferring into the mechanical engineering major, or
2. Obtains three or more grades below 'C-' in any combination of math, science, or engineering courses taken after transferring into the mechanical engineering major.

In order to be reinstated back into the mechanical engineering major, a student on **Departmental Probationary Status** must satisfy the conditions stated on the **ME Reinstatement Contract**. A student who does not satisfy the conditions of the contract will not be permitted to transfer back into the mechanical engineering program. Permission to enroll in Mechanical Engineering courses during the probationary period will only be granted after consultation, approval and documentation by the ME Undergraduate Program Coordinator provided to the ME Undergraduate Advising Coordinator for the student's administrative records. **ONLY one reinstatement is permitted.** A student receiving a second probation will be **dismissed** from the Mechanical Engineering program.

Students coded as Mechanical Engineering majors as of the summer 2010 semester.

Any student coded as a Mechanical Engineering major as of the summer 2010 semester that already has reached or exceeded the limits stated in the policy must achieve a grade of 'C-' or better in all math, science, and engineering courses taken during the summer 2010 **and all** subsequent semesters. A student who does not satisfy this requirement will be placed on **Departmental Probationary Status** and must fulfill the reinstatement conditions as stated in this policy.

Students desiring to transfer into the Mechanical Engineering major

Any student who desires to transfer into the Mechanical Engineering major and has:

- (1) two or more grades below "C-" in the same math, science, or engineering course, or
- (2) three or more grades below "C-" in any combination of math, science, or engineering courses,

may be placed on *Departmental Probationary Status* as a condition of the transfer. After the conditions of the ME Reinstatement Contract are met, the student will be permitted to transfer into the mechanical engineering program. For the purposes of this policy, this transfer will not be considered as a "reinstatement," and the student will be subject to the policy as stated.

