

Department of Electrical and Computer Engineering



FAMU-FSU
Engineering

GPP2 – PhD Degree Graduation Checklist

Form: GPP2 (revised on November 17, 2017)

STUDENT INFORMATION

1. First name: _____ 2. Last name: _____
3. University: FAMU FSU 4. Student I.D. or FSU#: _____
5. E-mail address: _____ 6. Expected graduation date: _____
7. Journal paper title: _____
- _____
8. Journal name: _____ 9. Graduate Committee Chair: _____

GRADUATION CHECKLIST

(encircle Yes or No)

*The following should be completed **at the beginning** of the student's final semester:*

Has the student successfully passed the Preliminary Examination?	Yes	No
Has the student successfully passed the Prospectus Examination?	Yes	No
Has the student's dissertation committee been approved?	Yes	No
Has the student applied for graduation?	Yes	No
Has the student registered for at least one credit hour?	Yes	No
Has the student registered for dissertation defense?	Yes	No
Has the student submitted a Dissertation Defense Announcement?	Yes	No
Has the residence requirement been satisfied (24 credit hours within a 12 months period)?	Yes	No
Has the student made a presentation in the ECE graduate seminar? If yes, when: _____	Yes	No

(mm/dd/yy)

*The following should be completed **before** the student requests final degree clearance:*

Has the student completed the required semester hours of coursework?	Yes	No
Has the student completed 24 hours of dissertation research?	Yes	No
Has a journal or conference paper been submitted?	Yes	No
Has a journal or conference paper been published?	Yes	No
Is the GPA greater than or equal to 3.00?	Yes	No
Has the Dissertation Defense been successfully completed?	Yes	No
Has the Dissertation been published?	Yes	No
Has a copy of the Dissertation Title Page been submitted?	Yes	No
Has a copy of the Dissertation Signature Page been submitted?	Yes	No
Has a copy of the Dissertation Abstract Page been submitted?	Yes	No
Has submitted the Exit Interview form?	Yes	No

FINAL DEGREE CLEARANCE APPROVALS

ECE Graduate Coordinator Signature Date

ECE Department Chair Signature Date