FAMU: FALL 2020 Graduation and Manuscript Defense Reminders!

Here are a few reminders for those who may be Graduating and/or Defending a Manuscript during the Fall 2020 term!

- Fall 2020 Graduation Ceremony is currently scheduled for December 11 and 12th, 2020. More details to come later in the term.

- If you plan to graduate in Fall 2020 term, please make sure you fill out the Intent to Graduate (Click on graphic above for forms) and submit to your department. This form is a required step in applying for Graduation. Once the department confirms you have met all requirements to graduate, they will add the ETA Service Indicator to your record. Once the code is listed, you can Apply for Graduation in IRattler during the window: August 24 – November 6 2020!

MS Thesis or PhD Students continue reading below:

- Mandatory Manuscript Clearance Workshop will be held Thursday, September 17, 2020 - 2pm-4pm, through a ZOOM call (Details to Follow Soon).

Please RSVP through this link for the workshop! You will be sent more details...
Spring 2021 or future term graduates are encouraged to attend as well as those who have previously attended, but would like a refresher!

Thesis & Dissertation Manuscript Processes and Forms:

- If you have not already done so, you will need to have the following forms signed:
  - FAMU Committee Approval and Expertise Forms (two different forms - click on graphic above)
  - FAMU Research Project Approval Form (click on graphic above)
  - Thesis or Dissertation Manuscript Formatting – Click on graphic above for TEMPLATE for manuscript formatting. (Do NOT use the one from the FAMU webpage)
  - Required Defense Announcements!

- FAMU University Announcement (Click on graphic above for Template) - Must announce and email this form to gradstudies@famu.edu at least two weeks prior to defense date.

- College of Engineering Announcement (Click on graphic above for Instructions) - Must be posted at least two weeks prior to the defense date. You must allow two business days for the posting request to process. Please note that this is the College of Engineering’s policy which is in addition to the policies set by FAMU.

- Department Announcement – Please see your specific department Graduate Coordinator for details if one is required. Any departmental requirements are in addition to the policies set by FAMU and the College of Engineering respectively.

IMPORTANT DATES AND DEADLINES TO KEEP IN MIND

- **Thursday, September 17, 2020, ZOOM Call** – Details to follow soon – If graduating Fall 2020 and have not attended previously, attend mandatory FAMU Manuscript Clearance workshop. SEE ABOVE for RSVP link!

- **November 9, 2020** - Last day to submit master’s thesis and doctoral dissertation for pre-defense format review
  - Manuscripts submitted for the pre-defense format review must be 90% content complete, including any tables and figures, and must include the title page, committee page, table of contents, lists (if needed), abstract and references. (see Manuscript Template attached)
  - Email preliminary manuscript to mabate@eng.famu.fsu.edu.
    - November 23, 2020 - Last day to submit the post-defense, content-approved thesis, dissertation.
  - Email to final manuscript to mabate@eng.famu.fsu.edu;
  - December 10, 2020 - Final manuscript and all forms must be received and approved in ProQuest 5 p.m. ET of this date.
  - All format and content changes must be completed and approved by your department graduate representative, your committee, Deborah Gautier and Dr. Jackson (FAMU Dean of Graduate Studies) prior to this submission.

If you have any questions or concerns, please feel free to reach out to Minday Abate.

FSU: Fall 2020 Graduation and Manuscript Deadlines
As we finish the second week of the term, I wanted to send out some reminders for those who may be Graduating and/or Defending a Manuscript during the Fall term!

Fall 2020 Graduates! Dates and links for applying to graduation and submitting manuscripts are below:

FSU- Graduation Ceremony is currently scheduled for December 11, 2020. More details will be sent by the Registrar's office at a later date.

Make sure apply to Graduate. The Graduation Application Window (my.fsu.edu) closes Friday, September 11, 2020.

Manuscript Clearance
Thesis, Treatise, Dissertation Information which includes deadlines, formatting/guideline requirements, Portal link and Submission Process
FSU Online Manuscript Clearance Portal

Required Defense Announcements:

FSU University Announcement - Submit your Defense Announcement to The Graduate School through the Manuscript Clearance Portal.

College of Engineering Announcement - All defense announcements must be posted at least two weeks prior to the defense date. You must allow two business days for the posting request to process. Please note that this is the College of Engineering’s policy which is in addition to the policies set by FSU.

Department Announcement - see department Graduate Coordinator for details. Any departmental requirements are in addition to the policies set by FSU and the College of Engineering respectively.

DATES AND DEADLINES: "Missing a semester deadline will result in the student automatically being ineligible for graduation that term.

- October 26, 2020 – Last day for doctoral students to submit doctoral dissertation or treatise for pre-defense format review. This review is required for graduation.

- November 9, 2020 – Last day for master’s students to submit master’s thesis for pre-defense format review. This review is required for graduation.

- November 23, 2020 – Last day for submission of the post-defense, content-corrected thesis, dissertation or treatise and required forms.

- December 11, 2020 – Last day for thesis, dissertation, and treatise students to receive an email from Manuscript Clearance confirming final clearance.

60-Day Deadline: The final, defended, content-approved manuscript and all required forms must be submitted to Manuscript Clearance within 60 calendar days after a successful defense. Students under the 60-day deadline must receive an email from Manuscript Clearance confirming final clearance no later than 7 calendar days after the 60-day deadline. This allows time for additional formatting corrections to be made, if necessary. Weekends and University Holidays are not excluded from any deadline, so please take this into account when planning to meet this deadline. No exceptions will be made for this policy.

If you have any questions or concerns, please feel free to reach out to Mindy Abate.

FSU: Faculty and Staff Briefs: August 2020

GRANTS
Subramanian Ramakrishnan, Ph.D. (FAMU-FSU College of Engineering) was recently awarded a new U.S. Army grant of $656,719 for the project “Towards Light-Weight Composites for Defense Applications: Engineering Structure Dynamics and Rheological Properties of Functional Inks.”

Read briefs here.

FSU Center for Intensive English Studies: EAP workshops

FALL 2020 WORKSHOPS | All workshops will be conducted via Zoom. Register here.

OPPORTUNITIES FOR GRADS AND POSTDOCS

NASA MSFC Pathways Intern Job Vacancy Announcement (opening September 14-16, 2020)

FY21 MSFC Pathways Intern job vacancy announcements will be opening Monday, September 14, 2020 and closing on Wednesday, September 16, 2020 via USAJobs.gov.

NASA MSFC Pathways Intern Student Trainee GS 4 and GS 5 ($32,258 - $46,920) opportunities are as follows:
- Business and Industry
- Engineering (preferred majors below)
  - Aerospace
  - Computer Sci/Computer Engineering
  - Electrical
  - Industrial
  - Material
  - Mechanical
- Information Technology (Information Systems)

Notes:
- Applicants must have an expected graduation date of one calendar year or more from the closing date of this announcement.
- Applicants must complete all program requirements to be considered for conversion to full-time employment. E.g., undergrad students must complete three work tours and grad students must complete two work tours prior to conferment.
- Starting GS grade levels are determined by education level the date application is submitted. Interns may be promoted to higher grades based on the amount of education completed and acceptable performance. However, promotions are not
Each job announcement will be considered closed at 11:59 p.m. on either the date that a specific number of applications (300) are received or on 9/16/2020, whichever occurs first.

Please encourage applicants to read the postings in its entirety to understand the unique requirements for each announcement.

Direct questions to Cathy.A.Fletcher@nasa.gov

Open Faculty Positions at Chapman University

The Fowler School of Engineering at Chapman University, has multiple openings in Computer Science, Computer Engineering, and Electrical Engineering.

Looking for PhD students or Postdocs interested in supporting our intertwined missions towards education innovation; diversity, equity, and inclusion; and broadly impactful research.

- Permanent Instructional Positions
- Tenure Track Positions

More info can also be found here.

MARK YOUR CALENDAR

Events are indicated as either V = Virtual or F2F = In-person

SEPTEMBER

STEM Resume Cafe - Thursday, September 17, 9am - 12pm, V

Center for Academic Innovation and Technology Workshop - Learner-Centered Teaching - Friday, September 18, 1:00 PM, V

STEM Career & Internship Fair - Tuesday, September 22, 9am - 4pm, V

FAMU Career & Internship Virtual Expo (Day1/Day 2) - Wednesday, September 23 @ 10:00 AM, V and Thursday, September 24, 2020 @ 4:00 PM, V

OCTOBER

Center for Academic Innovation and Technology Workshop - Interpreting/Responding to Student Evaluations - Friday, October 16, 1:00 PM, V

NOVEMBER

Thanksgiving Holiday - Wednesday, November 25 thru Friday, November 27, 2020

DECEMBER

2020-2021 Winter Break - Monday, December 21thru Friday, January 1, 2021

JANUARY
#PledgeTLH COVID Safety Pledge

As a member of our community, we call you to rise to the challenge and commit to upholding our shared standards and support our community by:

- Carefully following [public health guidelines](#) in place to help protect myself and others
- Avoiding high-traffic areas or situations (i.e., house parties, crowded restaurant/bars) where physical distancing isn’t possible to reduce the spread of COVID-19
- Wearing and encouraging members of my community to wear a [face-covering](#)
- Staying home if I am sick or awaiting a test result
- Recognizing we are all on the same team and it will take all of us — acting responsibly and considerately — to overcome this public health crisis

[Take pledge here.](#)

Want to add something to the next issue? Email us! Deadline is Friday noon for Monday publication.

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STAY CONNECTED

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